



北京大學

A

A







.....	1
.....	1
.....	2
.....	2
.....	2
.....	3
.....	3
.....	3
.....	6
.....	6
.....	7
.....	7
.....	9
.....	9
.....	9
.....	9
.....	9
.....	9
.....	10
.....	10
.....	11
.....	12
.....	13

---

## 1.1

“ ”

“ ”

---

1.2

1.3

800-1000

600

3 5

1.4

Arial

---

" "

" "

**1.5**

**1.6**

" " "

" "

" " " "

**1.7**

---

1.7.1

- " " 24 18
- " 2.1 " " "
- 14pt 20 24 6
- " 2.1.1 " 13pt 20 12 6
- " 2.1.2.1 " 12pt 20 12 6

1.7.2

12pt Times New Roman 2 20 0 0

1.7.3

" "

1.7.4

---

" ..... " " " " "



---

" " " " "

" " "



11pt

6

12

" " "

" "



3

3

" " " "

"

11pt

12

6

" "

" " " "

6

12



" "

1.8

" "

" " "

" "

" "

- "

" " " -

" - "

" "

"

1.9



"

"

"

"

"

"

"

"

## **1.10**

## **1.11**



“ ”

“

” ”

”

“ ” ” ”

“ ” ” ”

”

“ ”

---

**2.1**

**2.2**



" "

" "

" "

2.5 " ..... "

2.6

" " "

" " "

---

"

"

" "

---

---



---

A

**A**

---

---

A

---

" "



" " " -

"

" " " " "

" "

" "

" " " " "

" "

" "

" "

" "

" "

" "

" " " "

A

---

“ ”

E Ä E Å



"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

" " " "

" "

" "

" "

" "

" " " "

" "

" " " "

"

"

---